



MARCH 23-25, 2018
Fort Worth Convention Center, Fort Worth



2018 CATTLE RAISERS CONVENTION ON-SITE INTERNSHIP RESPONSIBILITIES AND APPLICATION INFORMATION

POSITION: Cattle Raisers Convention Intern

LOCATION: Fort Worth, Texas

TIME PERIOD: March 22-25, 2018

The 2018 Cattle Raisers Convention Internship is a great opportunity to gain experience and knowledge in the beef cattle industry. This experience will build communication and networking skills and allow you to see the processes of hosting an event for one of the largest agriculture trade associations in Texas.

Lodging and parking will be paid for by TSCRA. Meals will be offered to interns at no cost and will include breakfast, lunch and dinner. Each student will be provided a \$50 travel credit and one TSCRA shirt per day for the duration of the Convention. Each student will be invited to attend all of the Convention functions/ events including Saturday night's dinner and dance, at no charge.

ABOUT TSCRA:

TSCRA is a 140-year-old trade association and is the largest and oldest livestock organization based in Texas. TSCRA has more than 17,500 beef cattle operations, ranching families and businesses as members. These members represent approximately 50,000 individuals directly involved in ranching and beef production who manage 4 million head of cattle on 76 million acres of range and pasture land primarily in Texas and Oklahoma, but throughout the Southwest.

GENERAL RESPONSIBILITIES:

The student will:

- Be assigned to help TSCRA staff with a variety of meetings and events at the convention and expo. TSCRA staff will direct students in specific duties at meetings and events.
- Be prepared for a wide range of responsibilities, including registering attendees, setting up meeting and event space, overseeing committee meeting sign-in, working the Expo and evening events and other general duties as required.
- Assist in answering questions and meeting the needs of attendees during the event.

QUALIFICATIONS:

- Minimum Junior-level college student at an accredited university at time of application
- Must be available to work March 22 - 25, 2018 in Fort Worth, Texas
- Minimum 3.0 GPA
- Background in the agriculture industry highly desirable
- Exceptional communication and organizational skills

TO APPLY:

- Please submit the following via email (Adobe PDF or Microsoft Word):
 - ◆ Cover letter and resume
 - ◆ College transcript
- *The 2018 Convention Internship Application is open from November 3 - December 8, 2017. All applications must be received on or before December 8, 2017.*
- Submit applications to:

Rae Buchanan, Manager of Membership Marketing
Texas and Southwestern Cattle Raisers Association
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